



Electric Service Request

Project Name or Address: _____

Primary Contact Name and Phone Number: _____

Submit this document with initial Site Plans or Public Improvement Plans into the City of Longmont's Design Review process or prior to applying for a Building Permit Application where electric utility service is required. This form initiates the engineering and design process for an electric service extension or revision of existing electric services within the City of Longmont.

Provide one paper copy and an electronic file to include the items listed below. Refer to the City of Longmont Design Standards for electronic file requirements and LPC submittal requirements.

	Residential Development		Commercial / Industrial	
	Single Family	Multi Family	Subdivision	Site Plan – Single Location
Utility Plan with Existing and Proposed Utilities; Sewer, Water, Storm Drainage, Electric, Gas, Communications	X	X	X	X
Landscape Plan	X	X	X	X
Electric Meter(s) Location	NA	X	When available	X
Electric Transformer(s) Location	NA	X	When available	X
New / Upgrading Electric One-Line Diagram	Square Footage Ranges Electric Heat (yes or no)	X	When available	X

Party responsible for payment of temporary electric facilities

Temporary Electric Facilities ☐ NA

Temporary Metering ☐ NA

Name: _____
 Address: _____
 Phone: _____

Name: _____
 Address: _____
 Phone: _____

Party responsible for payment of final electric facilities

Final Electric Facilities

Final Metering ☐ NA

Name: _____
 Address: _____
 Phone: _____

Name: _____
 Address: _____
 Phone: _____

Party responsible for payment of energy usage

Temporary Energy Usage ☐ NA

Final/Permanent Energy Usage ☐ NA

Name: _____
 Address: _____
 Phone: _____

Name: _____
 Address: _____
 Phone: _____

Comments: _____

Applicant: _____ Date: _____